



Customer Policies

The **MassHire Merrimack Valley Career Center** is committed to providing a safe, secure and professional environment for all customers. To ensure that you receive the best possible service, please read and adhere to the following **Customer Policies**.

- Arrangements for childcare must be made in advance. Children are not allowed in the Career Center.
- Disruptive or threatening behavior will not be tolerated at any time. Any such behavior may result in the limitation or loss of Center membership privileges and/or removal from the premises by law enforcement officials. This includes, but is not limited to:
 1. Verbal Harassment – verbal assault, yelling, screaming, use of profanity, derogatory epithets or any other disruptive conversation.
 2. Physical Abuse – Physical assault, threat of assault, physical contact or unlawful detainment.
 3. Career Center Property and Equipment – Unauthorized use, mishandling, abusive operation, theft or willful destruction of all equipment and materials within the Career Center.
- Courtesy, respect for others, and appropriate behavior must be maintained at all times.
- Career Center policies will be observed and followed as a condition of receiving services and the use of all resources.
- Customers are expected to wear appropriate attire when visiting the Career Center. Bare feet, swim wear or inappropriate attire will not be allowed.
- Customers are allowed in designated service areas only, unless accompanied by a MassHire Merrimack Valley Career Center staff member.